ROBERT E. BOUCHER
Mayor

TAYLOR R. SCHEER
Clerk- Treasurer

DAVID G. EDAWARDS
Superintendent of Public Works

JORDAN BRIDGE
Code Enforcement

VILLAGE OF
Evans Mills

8706 NOBLE STREET
P.O BOX 176
EVANS MILLS, NEW YORK 13637
315-629-4753
INCORPORATED 1922

GREGORY L. SMITH
Trustee

TERESA M. FLEMING
Trustee

MARY F. PALMER
Trustee

JACK M. BRAND
Trustee

OFFICE OF BUILDING INSPECTION AND CODE ENFORCEMENT

ALL PERMIT APPLICATIONS MUST INCLUDE THE FOLLOWING:

1. VILLAGE OF EVANS MILLS PERMIT APPLICATION
2. VILLAGE OF EVANS MILLS ZONING PERMIT APPLICATION
3. STATEMENT OF CERTIFICATE OF WORKERS COMPENSATION OR DISABILITY COVERAGE
4. CERTIFICATE OF LIABILITY INSURANCE
5. BLUEPRINTS AND LAYOUT OF THE PROJECT

If work being performed is done by the homeowner, a waiver for Worker's Compensation is **required** and no certificate of liability is needed.

All waivers must be signed and stamped by a notary public. These forms are implemented to protect you the homeowner in case a serious injury or property damage occurs.

All fees are determined by set principles and schedules. These schedules can be viewed at the Village office.

If or when the application is approved and the application fee has been paid, in full a permit will be issued that's **good for one year.**
Failure to obtain a permit will result in legal penalties and additional charges. Failure to begin the project within six months of application will result in the cancellation of the permit

VILLAGE OF EVANS MILLS PERMIT APPLICATION

( ) ZONING ( ) BUILDING ( ) OTHER _____

Property Owner: _____ Phone # _____

Address_____

Construction Address_____

Tax Map #: Section _____Block _____ Lot _____ Zoning District _____

The purpose for which Permit Applied For:

( ) New Construction ( ) Addition ( ) Alteration ( ) Change of Use ( ) Home Occupation

( ) Other _____ Cost of Project $_____

Proposed Activity will be used for the following:

( ) Residence ( ) Commercial ( ) Business ( ) Industrial ( ) Other_____

Intended Use & Occupancy _____
Size of Lot Road Frontage_____ Total Area_____(sq. ft.)_____(acres)

Size of Building_____ Stories_____ Total Floor Area _____(sq. ft)

Project Contractor _____ Phone #_____
Address_____

I, _____, do hereby affirm that the above information is true and accurate to the best of my knowledge and agree to abide by the regulations of the Zoning Ordinance, New York State Uniform Fire and Building Codes, Health Codes, and other applicable village ordinances. Before any excavation, I will call DIG SAFELY at 1-800-962-7962.

Signature_____ Date_____

----------OFFICE USE ONLY BELOW----------

____ Zoning Lot Plans Fees $_____ Permit Number _____

____ Building Lot Plans Fees $_____ Receipt Number _____

____ Other Plans Fees $_____ Total Fees $_____

Workers Comp Certificate Provided ( ) YES ( ) NO

Permit Granted By_____ Date_____

White – Applicant Yellow – File Pink – Other

VILLAGE OF EVANS MILLS

BLUEPRINT OR LAYOUT DESIGN OF PROJECT

PLEASE PROVIDE LOT LINES AND DISTANCES IN BETWEEN THE PROPOSED STRUCTURE

A. ALL APPLICATIONS

CONSULTANT'S FEES (engineers, attorneys, planners, etc.) All costs related to consultant review incurred by the village about any application shall be paid in full by the applicant before final action. (Ex. Zone change, site plan approval, subdivision approval, issuance of floodplain permit, building permit, or certificate of occupancy)

INSPECTION FEES- Whenever the village performs inspections about projects requiring approvals, the cost of inspection, whether performed by consultants or village employees incurred by the village shall be paid in full by the applicant before issuance of any permit or certificate of occupancy.

B. VILLAGE BOARD

- Zone Change Petition $250.00

C. PLANNING BOARD

Site Plan Application

- Minor – Under $10,000 $150.00
- Major – Over $10,000 $250.00

Subdivision

- Application $25.00 per lot
- Recreation Fee $135.00 per lot

Special Permit $150.00

D. ZONING BOARD OF APPEALS

- Area Variance $50.00
- Use Variance $150.00

E. OTHER

- Flood Plain Permit $25.00
- Village Employee Time $20.00
- Zoning Permit $10.00
- Copy of Zoning Law $5.00
- Copy of Subdivision Control Law $5.00

VILLAGE OF EVANS MILLS PERMIT FEE SCHEDULE

BUILDING PERMITS

Minimum Charge for Residential	$25.00
Residential Stick-Built Home	$.15 PSF LIVING
Modular Home	$.15 PSF
Mobile Home (Single or Double)	$.15 PSF
Garages And Accessories Structures	$.15 PSF
Residential Additions	$.15 PSF
Roofing	$30.00
Above Ground Pool	$25.00
Inground Pool	$45.00
Home Occupation Name Plate Signs	$15.00
Hot Water Heater or Boilers	$15.00
Electrical	$30.00
Furnaces	$15.00
Minimum Charge Commercial	$100.00
Commercial Warehouse No Business Offices	$.15 PSF
Commercial Warehouse with Business Offices	$.15 PSF
Commercial Retail	$.15 PSF
Commercial Conversion Alteration Remodeling	$.15 PSF
Commercial Signs Minimum Charge	$50.00
Commercial Signs Freestanding/ On Building/ Projecting	$2.50 Psf Printed
Portable Signs *(90-Day Permits)*	$45.00

SEPTIC SYSTEM PERMIT

Percolation Test Witnessing/Inspection Before Covering	$45.00

CERTIFICATES OF OCCUPANCY

Temporary (good for 90 days)	$25.00
Final	NO CHARGE

DEMOLITION PERMIT	$. O5 PSF
Minimum Fee	$25.00

Building permits are valid for one year from the date of issuance. A fee equal to 50% of the current permit fees will be charged before the reinsurance of the expired permit.
All activities started without securing a proper permit may be subject to a $50 fine or whatever charge the courts may determine as a penalty.

Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance Coverage for a 1, 2, 3 or 4 Family, Owner-occupied Residence

This form cannot be used to waive the workers' compensation rights or obligations of any party.

Under penalty of perjury, I certify that I am the owner of the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because (please check the appropriate box):

☐ I am performing all the work for which the building permit was issued.

☐ I am not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.

☐ I have a homeowners insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit was issued.

I also agree to either:

- acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit, or if appropriate, file a CE-200 exemption form; OR

- have the general contractor, performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit.

_____ _____

(Signature of Homeowner) (Date Signed)

_____ Home Telephone Number _____

(Homeowner's Name Printed)

Property Address that requires the building permit:

_____

_____

_____

_____

Sworn to before me this _____ day of

_____, _____.

_____

(County Clerk or Notary Public)

Once notarized, this BP-1 form serves as an exemption for both workers' compensation and disability benefits insurance coverage.

LAWS OF NEW YORK, 1998
CHAPTER 439

The **general municipal law is amended by adding a new section 125** to read as follows:

. 125. ISSUANCE OF BUILDING PERMITS. NO CITY, TOWN OR VILLAGE SHALL ISSUE A BUILDING PERMIT WITHOUT OBTAINING FROM THE PERMIT APPLICANT EITHER:

1. PROOF DULY SUBSCRIBED THAT WORKERS' COMPENSATION INSURANCE AND DISABILITY BENEFITS COVERAGE ISSUED BY AN INSURANCE CARRIER IN A FORM SATISFACTORY TO THE CHAIR OF THE WORKERS' COMPENSATION BOARD AS PROVIDED FOR IN SECTION FIFTY-SEVEN OF THE WORKERS' COMPENSATION LAW IS EFFECTIVE; OR

2. AN AFFIDAVIT THAT SUCH PERMIT APPLICANT HAS NOT ENGAGED AN EMPLOYER OR ANY EMPLOYEES AS THOSE TERMS ARE DEFINED IN SECTION TWO OF THE WORKERS' COMPENSATION LAW TO PERFORM WORK RELATING TO SUCH BUILDING PERMIT.

Implementing Section 125 of the General Municipal Law

1. General Contractors -- Business Owners and Certain Homeowners

For **businesses and certain homeowners listed as the general contractors on building permits,** proof that they are in compliance with Section 57 of the Workers' Compensation Law (WCL) is **ONE** of the following forms that indicate that they are:

- insured (C-105.2 or U-26.3),
- self-insured (SI-12), or
- are exempt (CE-200),

under the mandatory coverage provisions of the WCL. Any residence that is not a **1, 2, 3 or 4 Family, Owner-occupied Residence** is considered a business (income or potential income property) and must prove compliance by filing one of the above forms.

2. Owner-occupied Residences

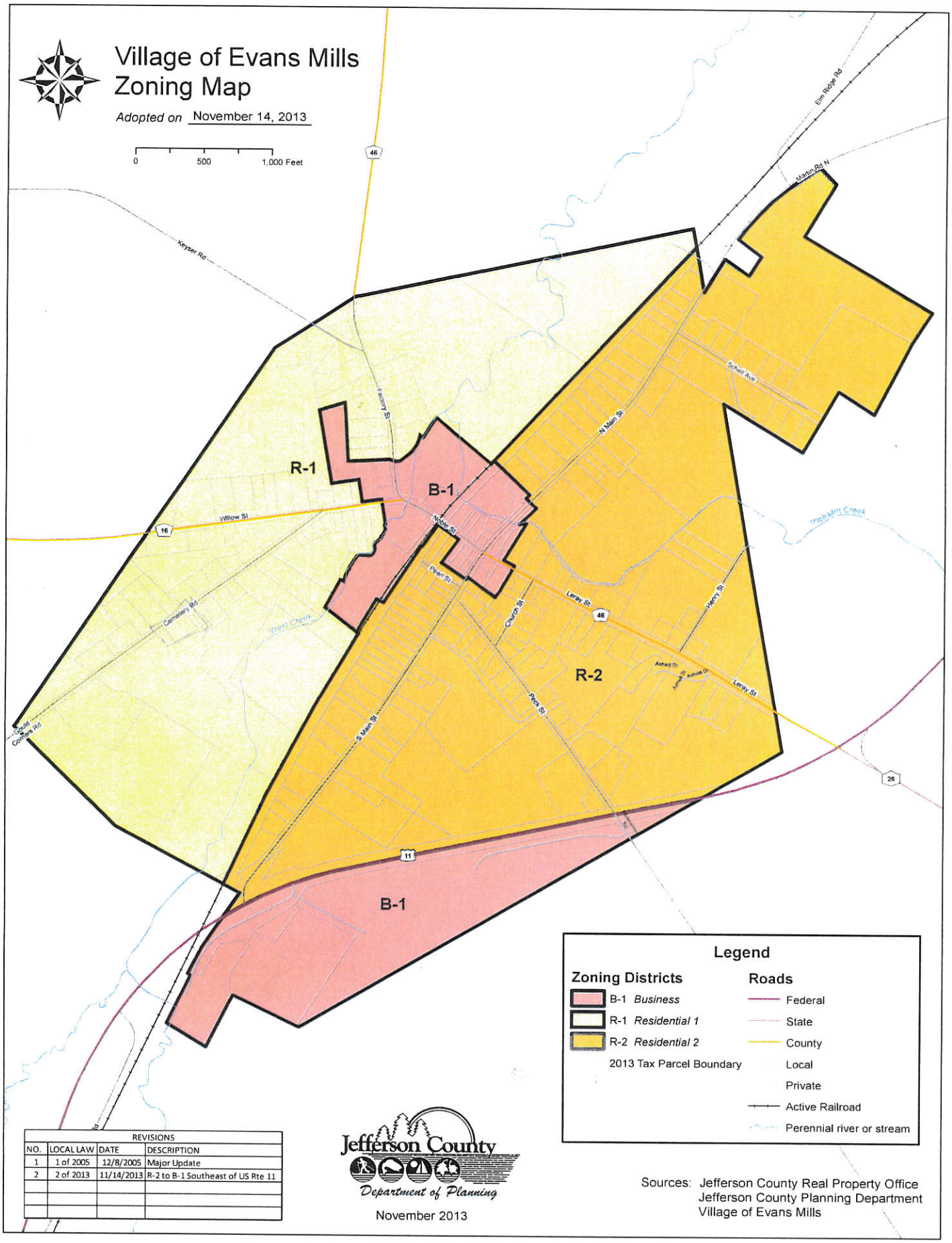
For homeowners of a **1, 2, 3 or 4 Family, Owner-occupied Residence,** proof of their exemption from the mandatory coverage provisions of the Workers' Compensation Law when applying for a building permit is to file form BP-1 (12/08).

- Form BP-1shall be filed if the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is listed as the general contractor on the building permit, and the homeowner:
  - ◊ is performing all the work for which the building permit was issued him/herself,
  - ◊ is not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping the homeowner perform such work, or
  - ◊ has a homeowner's insurance policy that is currently in effect and covers the property for which the building permit was issued AND the homeowner is hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued.
- If the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is hiring or paying individuals a total of **40 hours or MORE** in any week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued, then the homeowner may not file the "Affidavit of Exemption" form, BP-1(12/08), but shall either:
  - ◊ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit (the C-105.2 or U-26.3 form), OR
  - ◊ have the general contractor, (performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit) provide appropriate proof of workers' compensation coverage, or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit.

Village of Evans Mills Zoning Map

Adopted on November 14, 2013

0 500 1,000 Feet



Legend

Zoning Districts
- B-1 *Business*
- R-1 *Residential 1*
- R-2 *Residential 2*
- 2013 Tax Parcel Boundary

Roads
- Federal
- State
- County
- Local
- Private
- Active Railroad
- Perennial river or stream

REVISIONS			
NO.	LOCAL LAW	DATE	DESCRIPTION
1	1 of 2005	12/8/2005	Major Update
2	2 of 2013	11/14/2013	R-2 to B-1 Southeast of US Rte 11

Jefferson County
Department of Planning

November 2013

Sources: Jefferson County Real Property Office
Jefferson County Planning Department
Village of Evans Mills