

## Meeting Agenda

### Evans Mills Village Board - Regular Monthly Meeting

October 13th, 2022

6:00pm

The Village Board Meeting will be held at 6:00 PM on October 13<sup>th</sup>, 2022 in the Village Office located at 8706 Noble Street, Evans Mills NY 13637. Please see the minutes once posted for supporting documents.

1. Call to Order
2. Pledge of Allegiance
3. Approval of September 8<sup>th</sup>, 2022 Minutes
4. Report From Engineer, Forth Coast Rob Campany & Nichole Jobson
5. WCP Consultants, Scott Burto
6. Report From Superintendent, David Edwards
7. Comments from Residents, Nathan Fleming
8. Report From Clerk-Treasurer, Taylor Scheer
9. Report From Code Enforcement, Jordan Bridge See
10. Report From Police, Steve Wood
11. Un-Audited Vouchers
- 12. New Business**
  - a. Town of Clayton – Letter to Jefferson County Board of Legislators
  - b. Amend Fee Schedule for Village Services
  - c. Shredding Company
  - d. Letter to Jefferson County – Roads
13. Old Business
14. Adjournment of Meeting

## **Open Regular Meeting**

Robert Boucher – Mayor, Taylor Scheer – Clerk-Treasurer, Mary Palmer – Trustee, Greg Smith – Trustee, Jack Brand – Trustee, Dave Edwards – Superintendent, Nichole Jobson & Rob Company – Fourth Coast Engineering. Residents, Nathan & Alan Fleming.

Pledge of Allegiance

## **Approval of Minutes, September 8<sup>th</sup> 2022**

The minutes from the meeting that was held on September 8<sup>th</sup>, 2022 were reviewed by the Board Members. A motion to approve the minutes was drafted by Trustee Palmer and Seconded by Trustee Smith.

Vote: Ayes: 4 Nays: 0, 1 Absent

### ***Motion Passed***

## **Report From Engineer, Rob Company & Nichole Jobson – Fourth Coast Engineering**

Mr. Company gave an update to the Board. Mr. Company spoke with EFC to see where we were with our application last week and we should be hearing back from them in a few weeks with approval. We have a 47% score, and we meet the criteria. EFC can provide 0% long-term funding and short-term funding. There are many different opportunities for funding for our sewer project. Nichole and Rob have submitted the disinfection extension for the DEC until 2025. The design of the plant needs to be done for the DEC by early 2023.

Water Plant – Rob spoke with Mike Tracy, from the Department of Health and the levels of lead and copper were slightly above the threshold to keep our lead and copper down. Our samples came back lower when DPW did the testing. Village DPW will be doing 5 samples a month. Rob mentioned we don't need to one of our water tanks since it's a holding tank from our original system. We can take the tank offline with being compliant with the department of health. Mr. Company recommended doing drainage and inspection of the tank. Fiber installation needs to be taken out of the tank and replaced with environmental installation. Also, Mr. Company & Mr. Edwards spoke about the old propane furnace that heats the wells. It is recommended that we replace the furnace with an electric furnace to save on rising propane costs.

Willow/Noble Street Bridge: Rob has not heard from Jefferson County about our bridge replacement.

## **Report From Scott Burto, from WCP Consultants**

Mr. Burto informed the board about his grant writing business and how it can be a benefit to our Village for future projects. Mr. Burto presented a list of grants that we could possibly receive for funding for our Sewer Project. Mr. Burto & Mr. Company spoke about how they could work

together on projects and agreed on many grants that could be possible. Some grants available are through HUD & Restore NY.

## **Report From Superintendent, David Edwards**

Mr. Edwards gave the monthly report on work our Highway Department has completed. Mr. Edwards mentioned that we will be testing 5 residential properties for our lead and copper testing each month until December. Mr. Edwards stated that they have completed roads with crack sealing and Henry Street has been chip-sealed. Mr. Edwards mentioned we should write a letter to the county for funding since our roads are the main truck route and we have had a lot of damage to our infrastructure.

A motion was made by Trustee Palmer and Seconded by Trustee Smith to write a letter to Jefferson County.

Vote: Ayes: 4 Nays: 0, 1 Absent

### ***Motion Passed***

## **Residential Attendance**

Mr. Fleming stated that the parking space next to the village office isn't safe due to the traffic on Noble Street and the parking space isn't mowed properly due to the gravel being inclined. Mr. Fleming was concerned about the drainage issue he is having on his property and Mayor Boucher mentioned we may be able to fix drainage throughout the entire village if we can get the funding. The Village cannot work on private property per our Attorney Brody Smith, it is recommended that we fix the entire issue, not just one property. Alan Fleming mentioned the work that was done around the drainage by The Hoover and that just ahead of the drain there is a piece of rebar sticking out. This was noted.

## **Report From Clerk-Treasurer, Taylor Scheer**

Ms. Scheer gave a monthly update. Fall Training school went great and the total cost was \$3,161.26. Ms. Scheer stated that we need to send The Town of LeRay the youth contract so they can have it by their meeting on November 3<sup>rd</sup>.

A motion was made by Trustee Palmer and seconded by Trustee Brand that Abstract #5, General, Water & Sewer be paid from the accounts below.

### **GENERAL FUND:**

*A motion to pay bills on audited s Abstract 5 totaling \$60,177.10*

### **WATER FUND:**

*A motion to pay bills on audited Abstract 5 totaling \$2,316.29*

### **SEWER FUND:**

*A motion to pay bills on audited Abstract 5 totaling \$2799.17*

### **LIBRARY FUND:**

*A motion to pay bills on audited Abstract 5 totaling \$2799.17*

Vote: Ayes: 4 Nays: 0, 1 Absent

***Motion Passed***

A motion was made by Trustee Palmer and Seconded by Trustee Brand to send a letter to the Town of LeRay for an increase in funding for our youth program.

Vote: Ayes: 4 Nays: 0, 1 Absent

***Motion Passed***

Ms. Scheer presented that we could save \$400.00/yr if we switch providers for the superintendent's cell phone

A motion was made by Trustee Palmer and Seconded by Trustee Smith to switch the superintendent's phone provider to Spectrum.

Vote: Ayes: 4 Nays: 0, 1 Absent

***Motion Passed***

A motion was made by Trustee Smith and seconded by Trustee Palmer to amend the 1988 Village Services Fee schedule to our current fees. Please see attachment

Vote: Ayes: 4 Nays: 0, 1 Absent

***Motion Passed***

**Report From Code Enforcement, Jordan Bridge See Attachment**

**Report From Police, Steve Wood See Attachment**

**Trustee Mary Palmer**

Mrs. Palmer presented that the new recreation building needs a deadbolt lock and that The Town of LeRay offered to store the new banners for us for the winter. Mrs. Palmer stated that the Indian River FFA donated their winnings from the Parade of \$200.00 to our youth program and asked Ms. Scheer how to make out the check.

**New Business**

A motion was made by Trustee Smith and Seconded by Trustee Palmer to hire Pro-Shred to come to our office to shred old paperwork.

Vote: Ayes: 4 Nays: 0, 1 Absent

***Motion Passed***

## **Old Business**

### **Adjournment of Meeting**

A motion was made by Trustee Palmer and Seconded by Trustee Smith to adjourn the meeting at 7:55 PM

Vote: Ayes: 4 Nays: 0, 1 Absent

***Motion Passed***

Respectfully Submitted,

*Taylor Scheer*

Clerk-Treasurer

## FEE SCHEDULE FOR VILLAGE SERVICES

AMENDED OCTOBER 13<sup>TH</sup>, 2022

### A. WATER/SEWER CONNECTIONS

1. **SEWER CONNECTIONS** - New Construction Only - \$500.00 for each unit that will discharge into a sewer main. Village Superintendent will supervise and approve work performed by the owner or his/her agent - no connection without the approval of the Village Superintendent.

2. **WATER CONNECTIONS** - \$400.00 for each unit that will draw water from the water main. Village Superintendent will install a connection to the main and bring a lateral connection to the curb.

Connections for either water or sewer requiring relocation or reconstruction of existing main lines shall be performed by the owner or his agent under the supervision of the Village Superintendent and the Village shall be reimbursed for the services at the rate set forth below.

### B. SERVICES

- |                         |  |
|-------------------------|--|
| 1. Turning Water Off    | \$25.00 each time                            |
| 2. Turning Water On     | \$25.00 each time                            |
| 3. Damaged Water Meters | \$25.00 labor plus cost of a new water meter |

### C. WATER RATES

1. All users (except #C.2.) are billed per water rent law.
2. All buildings located within the Village are used exclusively for the holding of services of worship and shall be entitled to receive without charge 8,000 gallons of water each quarter. Usage in excess of this minimum will be billed to the owner of the building at the same rate as charged to other users within the Village.

### D. OTHER

- |                          |                      |
|--------------------------|----------------------|
| 1. Cost of Tax Search    | \$ 10.00 each parcel |
| 2. Village Employee Time | \$ 25.00/hr          |
| 3. Copies of Paperwork   | \$0.25/page          |
| 4. Zoning Packet         | \$5.00               |