

MINUTES
EVANS MILLS VILLAGE BOARD MEETING
REGULAR MONTHLY MEETINGS
May 12th, 2022
6:00pm

STAND FOR PLEDGE

APPROVE MEETING MINUTES:

Village Board Minutes of April 29th board meeting. Motion to approve or amend as read or reviewed.

Votes cast were as follows:

- Mayor Robert E. Boucher - Yay
- Trustee Mary F. Palmer - Motion
- Trustee Teresa M. Fleming - Second
- Trustee Gregory L. Smith - Yay
- Trustee Jack M. Brand - Yay

COMMUNICATIONS & RECEIPTS:

05/11/22 16:48:28

VILLAGE OF EVAN MILLS
CASH RECEIPTS JOURNAL
GENERAL FUND

Year: 2022
Month: May

Number: 010

| Ref | Day | Vendor | Received From | Invoice | Acct # | Credit |
|---------------|-----|--------|----------------------------|---------|--------|-----------|
| 001 | 01 | | MUNICIPAY ONLINE REFUSE | | A2130 | 363.85 |
| 002 | 01 | | JEFFERSON COUNTY SALES TAX | | A1120 | 12599.23 |
| 003 | 01 | | AMERICAN TOWER | | A2770A | 2062.19 |
| 004 | 01 | | REFUSE | | A2130 | 282.00 |
| 005 | 01 | | INTREST | | A2401 | 3.37 |
| Total: | | | | | | 15,310.64 |

TOTAL REVENUE: \$ 15,310.54

VILLAGE TOTAL: \$ 15,310.54

BUSINESS - AUDITED VOUCHERS:

GENERAL FUND:

A motion to pay bills on audited s Abstract #12, claims #233-#252 totaling \$15,419.87

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Second
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Motion

WATER FUND:

A motion to pay bills on audited Abstract 12, claims #88-90, totaling \$355.70

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Second
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Motion

SEWER FUND:

A motion to pay bills on audited Abstract #12, claims #63-64, totaling \$2,048.19.

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Second
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Motion

**LIBRARY FUND: Village will submit bills on behalf of the Village Library on audited Abstract #12 totaling \$4,287.54. No votes to be cast.*

RESIDENTS:

UPDATE FROM DPW SUPERINTENDENT:

ADOPT THE 2022-2023 BUDGET:

A motion to adopt or amend the budget for FY2022-2023.

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Second
Trustee Gregory L. Smith - Motion
Trustee Jack M. Brand – Yay

AMEND THE 2021-2022 BUDGET:

A motion to amend the accounts of A512.4(Snow) to A5110.4(Streets) in the amount of \$4000.

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Motion
Trustee Teresa M. Fleming - Yay
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Second

JACK WILLIAMS COMMUNITY PARK:

A motion to only reserve the Pavilions and keep the Recreation Building for Recreational use only.

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Motion
Trustee Gregory L. Smith - Second
Trustee Jack M. Brand - Yay

PAYROLL:

A motion to make payroll timesheets due on Fridays.

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Motion
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand – Second

AMAZON BUSINESS:

A motion to approve a yearly amazon account for the village at \$179.00 will come out of A1325.4

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Yay
Trustee Teresa M. Fleming - Motion
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Second

VILLAGE-WIDE CLEAN UP:

A motion to hold the Village Wide Clean-Up days on June 13th, 14th, and 15th. The price is \$35.00 per household and an additional \$10 for a mattress/box spring

Votes cast were as follows:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Motion
Trustee Teresa M. Fleming - Second
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Yay

AUDIT:

Message from Liz Bush Bowers & Company CPAs

“Hi Taylor

An estimate for an audit would be between 28,000 – 31,000.

I would suggest agreed-upon procedures instead and estimate for a fee would be between \$16,000 - \$20,000. Very similar to audit procedures but not the additional cost of audit work and financial statements.

The first availability we would have would be November.”

Taylor has contacted NYCOM and Brody Smith (Village Attorney) for additional information

FRIENDS OF EVANS MILLS LETTERS:

Friends of Evans Mills
P.O. Box 25
Evans Mills, NY 13637

2 May 2022

Village of Evans Mills Board Members,

As you are aware the Village of Evans Mills will be celebrating its 100th Anniversary of Incorporation on September 10, 2022. To make this a truly successful event, The Friends of Evans Mills Organization has a few requests for assistance:

1. Install banner flags on approximately 20 telephone poles in the Village and contact National Grid for approval, if needed. The Organization will purchase the hardware and flags. I have personally spoken with Troy Phillips (Evans Mills Resident) and Ryan Doney (my son-in-law) to assist the Village in installing the hardware on a date that works for your employee(s). Mr. Phillips and Mr. Doney are both certified linemen. They would appreciate 30 days' notice to take a vacation day from work to assist. The hardware will cost approximately \$80 per light pole, the Town of LeRay will be donating money towards the purchase of the hardware. Flags will be purchased by town residents as part of our fundraising efforts. We have two different flags for purchase, the "Founding Families" and "Hometown Hero's". Once installed, the hardware will be for the Village's use after the Centennial Celebration, families can donate the flags to the Village for future celebrations (the flags are Red, White and Blue) or they can be returned to the family. When families order the flags they will be given the option to have them returned or donated to the Village.
2. Advertise the Spaghetti Dinner that will be held at the Evans Mills Fire Hall on June 8, 2022 on the Village website and social media pages. Details will follow once approved. We would also appreciate the Mayor and the Board Members participating in serving the spaghetti dinner.
3. Include flyer for Centennial Celebration in the June & August water bills.
4. Include a "Centennial Corner" in the newsletter for upcoming events and Centennial Celebration details.

We appreciate the Village and the Board for assisting us in making this celebration the "Best in History"! If you have any questions, please do not hesitate to contact me at (315) 408-3928.

MOTION TO OPEN EXECUTIVE MEETING:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Second
Trustee Teresa M. Fleming - Yay
Trustee Gregory L. Smith - Yay
Trustee Jack M. Brand - Motion

MOTION TO CLOSE EXECUTIVE MEETING:

Mayor Robert E. Boucher - Yay
Trustee Mary F. Palmer - Second
Trustee Teresa M. Fleming - Yay
Trustee Gregory L. Smith - Motion
Trustee Jack M. Brand - Yay

ADJOURNMENT OF MEETING:

A motion to adjourn the meeting at 7:36 pm. *Votes cast were as follows:*

Mayor Robert E. Boucher - Yay

Trustee Mary F. Palmer - Yay

Trustee Teresa M. Fleming - Second

Trustee Gregory L. Smith - Yay

Trustee Jack M. Brand - Motion