

MINUTES  
FEBRUARY 9<sup>TH</sup>, 2023  
EVANS MILLS VILLAGE BOARD MEETING

## Open Regular Meeting

Robert Boucher – Mayor, Taylor Scheer – Clerk-Treasurer; Mary Palmer – Trustee; Greg Smith – Trustee; Steve Wood – Chief of Police; Edward O’Brien – Resident

Pledge of Allegiance

## Approval of Minutes, November 10<sup>th</sup>, 2022

The minutes from the meeting that was held on January 12<sup>th</sup>, 2023, were reviewed by the Board Members. A motion to approve the minutes was drafted by Trustee Palmer and Seconded by Trustee Fleming.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## Monthly Audited Bills

A motion was made by Trustee Fleming and Seconded by Trustee Palmer that Abstract #7, General, Water & Sewer, be paid from the accounts below.

**GENERAL FUND:** A motion to pay bills on Abstract 9, vouchers 441-458 at \$13,276.96.  
*The votes cast were as follows:*

**WATER FUND:** A motion to pay bills on Abstract 9, vouchers 138-143 at \$10,601.05.  
*The votes cast were as follows:*

**\*\*\*Includes March 2023 Interest Payment for Water tower\*\*\***

**SEWER FUND:** A motion to pay bills on Abstract 9, vouchers 90-92 at \$4,623.98.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

***LIBRARY FUND:*** *Village will submit bills on behalf of the Village Library on Abstract #9, totaling \$1,386.20. No votes are to be cast.*

## **Mayor Boucher**

Mayor Boucher had a resident stop by his home on the weekend a few weeks back and had a list of complaints within the Village. The Village Board reviewed the complaints.

## **Report from Clerk/Treasurer**

A proposal was presented to the Board regarding a new payroll program, ADP. No Votes

### **Library Security:**

A motion was drafted by Trustee Fleming and Seconded by Trustee Smith to pay for the Village Library Security cost, an additional \$240 each year.

Vote:

4 Yay 0 Nay

*Motion Passed*

### **Chimera Integrations:**

A motion was made by Trustee Fleming and Seconded by Trustee Palmer to approve a new phone system for the Village Office.

Vote:

4 Yay 0 Nay

*Motion Passed*

### **Official Term Year:**

A motion was made by Trustee Smith and Seconded by Trustee Fleming to change our official term year to January to December of each year and change the term year for trustees and the mayor to 4 years. Also, to send it to the lawyer.

Vote:

4 Yay 0 Nay

*Motion Passed*

## **Report from Chief of Police, Steve Wood**

Please see attached report. The 2023-2024 FY Budget will be \$20,000.

## **NYS Records Grant:**

Village of Evans Mills RESOLVED, By the Village Board of Trustee Palmer and Trustee Smith of Village of Evans Mills approved that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Vote:

4 Yay 0 Nay

*Resolution Passed*

## **Budget FY 2023-2024**

Please see the copy of the Salaries for the FY 2023-2024. A motion was made by Trustee Fleming and seconded by Trustee Palmer to approve the Salaries for 2023-2024.

Vote: Ayes: 4 Nays: 0

*Motion Passed*

A Motion was made by Trustee Smith and Trustee Palmer to start advertising for recreation, kids must be five years old to be in recreation, and for water safari trips, kids must go to recreation consecutively.

Vote: Ayes: 4 Nays: 0

*Motion Passed*

## **Water & Sewer Rate Increase**

A motion to increase the Water and Sewer Rates by \$5.00 was made by Trustee Fleming and Seconded Palmer.

Example:

Inside User 1 Unit: \$50.00 **Water**

Inside User 1 Unit: \$85.00 **Sewer**

Vote: Ayes: 4 Nays: 0

*Motion Passed*

## **Excess Property**

A motion was made by Trustee Smith and seconded by Trustee Fleming to make the DPW Backhoe and mower excess property.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Village Sidewalk Law**

A motion was presented. Trustee Palmer and Mayor Boucher need to make adjustments to the law before sending it to the Village Attorney. The law will be presented again on March 9<sup>th</sup>, 2023.

Vote: Ayes: 0 Nays: 4

***Motion Denied***

## **John Hoover Inn**

A motion was made by Trustee Smith and Seconded by Trustee Palmer to approve the road closure from the John Hoover Inn to Peral Street to play Cow Chip Bingo, a fundraiser for The Red and Black Football Team. The section will be blocked from 12 PM – 6 PM on May 6<sup>th</sup>, 2023.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Appointment of Edward O'Brien**

Mayor Boucher appointed Edward O'Brien of South Main Street (Evans Mills) as the 4th Trustee for the Village Board in replacement of Jack Brand. Trustee O'Brien is appointed from 2/09/2023 to 11/30/2023.

## **Adjournment Of Meeting**

A motion was made by Trustee Palmer and seconded by Trustee Fleming to adjourn the meeting at 7:29 PM.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

Submitted by:  
Taylor Scheer  
Clerk-Treasurer