

**MINUTES**  
**EVANS MILLS VILLAGE BOARD MEETING**  
**REGULAR MONTHLY MEETING**  
**December 9th, 2021**  
**6:00pm**

**STAND FOR PLEDGE**

Call to order regular monthly meetings.

Village Board Minutes of November 10<sup>th</sup>, 2021 monthly meeting. Motion to approve or amend as read or reviewed.

*Votes cast were as follows:*

- Mayor Robert E. Boucher - Aye
- Trustee Mary F. Palmer - Motion
- Trustee Teresa M. Fleming - Second
- Trustee Gregory L. Smith - Absent
- Trustee Jack M. Brand - Aye

*Motion Passed*

**COMMUNICATIONS & RECEIPTS:**

**VILLAGE OF EVAN MILLS**  
**CASH RECEIPTS JOURNAL**  
**GENERAL FUND**

Year: 2021

Month: November

Number: 006

Ref	Day	Vendor	Received From	Acct #	Credit
001	08		AMERICAN TOWER	A2770A	2036.02
002	10		MUNICIPAL - REFUSE	A2130	363.30
003	10		REFUSE	A2130	495.00
004	10		NOVEMBER INTEREST	A2401	3.92
<b>Total:</b>					2,898.24

**VILLAGE OF EVAN MILLS**  
**CASH RECEIPTS JOURNAL**  
**WATER FUND**

Year: 2021

Month: November

Number: 006

Ref	Day	Vendor	Received From	Acct #	Credit
001	10		WATER RECEIPTS	FX2140	308.02
002	10		WATER PENALTIES	FX2148	58.04
003	30		NOVEMBER INTEREST	FX2401	0.90
<b>Total:</b>					366.96

**VILLAGE OF EVANS MILLS  
CASH RECEIPTS JOURNAL  
H2O DEBT**

0033	11/10/21	NOVEMBER DEPOSITS	FX201	327.32	0.00
0034	11/10/21	NOVEMBER DEPOSITS	FX2140A	0.00	327.32
0035	11/10/21	NOVEMBER PENALTIES	FX201	32.73	0.00
0036	11/10/21	NOVEMBER PENALTIES	FX2148A	0.00	32.73
0037	11/10/21	NOVEMBER INTEREST	FX201	0.30	0.00
0038	11/10/21	NOVEMBER INTEREST	FX2401	0.00	0.30

**TOTAL: \$360.05**

**VILLAGE OF EVAN MILLS  
CASH RECEIPTS JOURNAL  
SEWER FUND**

**Year: 2021**

**Month: November**

**Number: 006**

Ref	Day	Vendor	Received From	Acct #	Credit
001	10		SEWER RECIEPTS	G2120	300.00
002	10		SEWER PENALTIES	G2128	30.00
003	30		SEWER INTEREST	G2401	0.94
<b>Total:</b>					<b>330.94</b>

**VILLAGE TOTAL: \$ 3,956.19**

**LIBRARY TOTAL: \$ 15,000.67**

**BUSINESS - AUDITED VOUCHERS:**

**GENERAL FUND:** A motion to pay bills on audited s Abstract #7, claims #125-143, totaling \$8,139.51.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary F. Palmer - Aye  
Trustee Teresa M. Fleming - Second  
Trustee Gregory L. Smith – Absent  
Trustee Jack M. Brand – Motion

*Motion Passed*

**WATER FUND:** A motion to pay bills on audited Abstract #7, claims #52-57, totaling \$2,283.86.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary F. Palmer - Aye  
Trustee Teresa M. Fleming - Second  
Trustee Gregory L. Smith – Absent  
Trustee Jack M. Brand – Motion

*Motion Passed*

**SEWER FUND:** A motion to pay bills on audited Abstract #7, claims #41-45, totaling \$714.46.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye

Trustee Mary F. Palmer - Aye  
Trustee Teresa M. Fleming - Second  
Trustee Gregory L. Smith – Absent  
Trustee Jack M. Brand – Motion

*Motion Passed*

**\*LIBRARY FUND:** Village will submit bills on behalf of the Village Library on audited Abstract #7, totaling \$834.89. No votes to be cast.

### **VACATION ROLLOVER**

A motion to allow Dave Edwards to roll over any remaining vacation time into 2022.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Second  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Motion  
Trustee Jack Brand – Aye

*Motion Passed*

### **CLEANING SERVICES**

Discuss - Quote received from Northern New York Commercial Cleaning Services.

Window Cleaning (twice yearly) - \$2,500.00

Building Cleaning (Bi Monthly) - \$326.35

Building Cleaning (Monthly) - \$215.76

Building Cleaning (Weekly) – \$498.50

### **UNPAID TAXES 2021:**

\$ 12,571.23 in unpaid taxes and penalties were delivered to the Jefferson County Treasurer for collection on November 20, 2021. We will receive a check/ACH payment in said amount by the Jefferson County Treasurer in April 2022.

Original Tax: \$11,640.04

Penalties: \$931.19

Total: \$12,571.23

### **VILLAGE ELECTION – NOVEMBER 2021:**

- Teresa Fleming was elected as Trustee (two years) at the Village Election held on November 2021. Term of office to commence December 1, 2021. Term expires November 30, 2022. The oath of office was taken by Samantha J. Fleming on December 9<sup>th</sup>, 2021.
- Mary Palmer was elected as Trustee (two years) at the Village Election held on November 3, 2020. Term of office to commence December 1, 2020. Term expires November 30, 2022. The oath of office was taken by Samantha J. Fleming on December 9<sup>th</sup>, 2021.

\*Oath to be taken by new electees.

**VILLAGE ELECTION – NOVEMBER 2021:**

At the village election scheduled for November 2022, Two Trustees seats will be open. These seats are currently filled by Greg Smith (Trustee) and Jack Brand (Trustee).

**HOLIDAYS – JANUARY 1, 2022 – DECEMBER 31, 2022:**

1. NEW YEAR’S DAY – JANUARY 1ST
2. MARTIN LUTHER KING DAY – JANUARY 17TH
3. PRESIDENT’S DAY – MONDAY, FEBRUARY 21ST
4. MEMORIAL DAY – MAY 30TH
5. JUNETEENTH – JUNE 19<sup>TH</sup>
6. INDEPENDENCE DAY – JULY 4TH
7. LABOR DAY – SEPTEMBER 5TH
8. COLUMBUS DAY – OCTOBER 10TH
9. VETERAN’S DAY – NOVEMBER 11TH
10. THANKSGIVING DAY –NOVEMBER 24TH
11. CHRISTMAS EVE – DECEMBER 24TH
12. CHRISTMAS – DECEMBER 25TH

ONE FLOATING HOLIDAY - \*USED AT DISCRETION OF EMPLOYEE WITHIN ONE CALENDAR YEAR.

\* IF ANY HOLIDAY FALLS ON A THURSDAY, ALL EMPLOYEES WILL ALSO RECEIVE FRIDAY OFF AS PART OF THE HOLIDAY OBSERVANCE.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer – Aye  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Motion  
Trustee Jack Brand - Second

*Motion Passed*

**REFUSE/RECYCLING COLLECTION CANCELLATIONS FOR 2021:**

Due to Holiday observances, the Village will not collect Refuse on the following days for the year 2021.

THURSDAY – NOVEMBER 24<sup>TH</sup>, 2022

**APPOINTMENTS – DECEMBER 1, 2021 – NOVEMBER 30, 2022:**

A motion to approve the following appointments made from December 1, 2021, through November 30, 2022, by Mayor Robert E. Boucher.

1. Official Depository – Community Bank, NA
2. Official News Source – Village Website [www.villageofevansmills.com](http://www.villageofevansmills.com) & Watertown Daily Times
3. Village Attorney – Bond, Schoeneck & King, PLLC
4. Registrar of Vital Statistics – Samantha J. Fleming
5. Library Director – Margaret Hedden

6. Deputy Mayor – Gregory Smith
7. Records Management Officer (RMO) – Samantha J. Fleming
8. Code Enforcement Officer (CEO) – Jordan Bridge
9. Zoning Enforcement Officer (ZEO) – Jordan Bridge
10. Planning Board Clerk – Samantha J. Fleming
11. Zoning Board of Appeals Clerk – Samantha J. Fleming
12. Village Historian – Robert E. Boucher
13. Village Engineer – Fourth Coast Inc.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Second  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Motion  
Trustee Jack Brand - Aye

*Motion Passed*

**APPOINTMENT 2021-2023:**

A motion to approve the following appointment made for the period December 2021-December 2023 by Mayor Robert E. Boucher.

1. Clerk-Treasurer/Tax Collector – Samantha J. Fleming

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Second  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Aye  
Trustee Jack Brand – Motion

*Motion Passed*

**VILLAGE BOARD MEETINGS:**

A motion to hold regular monthly meetings of the Evans Mills Village Board for the period January 1, 2022 – December 31, 2022, on the second Thursday of each month at 6:00 pm. Location of 8706 Noble St, Evans Mills, NY.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Aye  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Second  
Trustee Jack Brand – Motion

*Motion Passed*

**PLANNING BOARD MEETINGS:**

A motion to hold planning board meetings on an as-need basis. To be placed on the agenda, information about any proposed project must be received by the Evans Mills Planning Board Chairman or Planning Board Clerk, meetings will then be scheduled accordingly.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Second  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Motion

Trustee Jack Brand – Aye

*Motion Passed*

**ZBA MEETINGS:**

A motion to hold planning board meetings on an as-need basis. To be placed on the agenda, information about any appeal must be received by the Evans Mills ZBA Chairman or ZBA Clerk, meetings will then be scheduled accordingly.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Motion  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Aye  
Trustee Jack Brand – Second

*Motion Passed*

**HEALTH INSURANCE COVERAGE EFFECTIVE JANUARY 1, 2022:**

A motion to make available to all eligible full-time employees working for the Village of Evans Mills; health insurance coverage for the period January 1, 2022 – December 31, 2022, through the Excellus BCBS, SimplyBlue Plus Bronze 4 HDHP \$7,000/\$14,000 (HRA Plan). The Village of Evans Mills pays group benefits in part and the remainder is paid by employees (15%) through paycheck deductions. The employee will be responsible for all out-of-network deductibles and balance billing. It is understood that any funds remaining in the HRA account at the end of the year remain the property of the Village of Evans Mills.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary Palmer - Second  
Trustee Gregory L. Smith – Absent  
Trustee Teresa M. Fleming – Motion  
Trustee Jack Brand – Aye

*Motion Passed*

**EXCELLUS BCBS HEALTH INSURANCE PLAN – 2022 RENEWAL PREMIUMS:**

Version Updated: 09/14/2021

Rating Region: Utica

Current Plan & Rates

Renewal Plan & Rates

	SimplyBlue Plus Bronze 4	SimplyBlue Plus Bronze 4
Plan Overview		
Plan ID	78124NY1000169-00	78124NY1000169-00 (SYA7)
Plan Name	SimplyBlue Plus Bronze 4	SimplyBlue Plus Bronze 4
Aggregation Design	Family Aggregation	Family Aggregation
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. Plan includes ExerciseRewards.	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. Plan includes Active&Fit ExerciseRewards.
Plan Type	Deductible HSA	Deductible HSA
HSA Eligible	Yes	Yes
Quote Effective	01/01/2021 - 03/31/2021	01/01/2022 - 03/31/2022
Rate (\$)	Small Group	Small Group
Single	\$488.41	\$540.42
Subscriber & Spouse	\$976.81	\$1,080.84
Subscriber & Child(ren)	\$830.29	\$918.71
Family	\$1,391.96	\$1,540.21

**EXECUTIVE SESSION:**

A motion to go into executive session to discuss personnel matters.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary F. Palmer - Aye

Trustee Teresa M. Fleming - Second  
Trustee Gregory L. Smith - Absent  
Trustee Jack M. Brand - Motion

*Motion Passed*

A motion to close the executive session.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary F. Palmer - Aye  
Trustee Teresa M. Fleming - Motion  
Trustee Gregory L. Smith - Absent  
Trustee Jack M. Brand - Second

*Motion Passed*

A motion to reopen the regular meeting.

*Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary F. Palmer - Second  
Trustee Teresa M. Fleming - Aye  
Trustee Gregory L. Smith - Absent  
Trustee Jack M. Brand – Motion

*Motion Passed*

**ADJOURNMENT OF MEETING:**

A motion to adjourn the meeting at \_\_7:25\_\_pm. *Votes cast were as follows:*

Mayor Robert E. Boucher - Aye  
Trustee Mary F. Palmer - Second  
Trustee Teresa M. Fleming - Motion  
Trustee Gregory L. Smith - Absent  
Trustee Jack M. Brand – Aye

*Motion Passed*

Respectfully,

Samantha J. Fleming  
Clerk-Treasurer