

**AGENDA**  
**EVANS MILLS VILLAGE BOARD MEETING**  
**REGULAR MONTHLY MEETING**  
**December 9th, 2021**  
**6:00pm**

**STAND FOR PLEDGE**

Call to order regular monthly meetings.

Village Board Minutes of November 10<sup>th</sup>, 2021 monthly meeting. Motion to approve or amend as read or reviewed.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary F. Palmer -  
Trustee Teresa M. Fleming -  
Trustee Gregory L. Smith -  
Trustee Jack M. Brand -

**COMMUNICATIONS & RECEIPTS:**

**VILLAGE TOTAL: \$ 45,490.24**

**LIBRARY TOTAL: \$ 64.85**

**BUSINESS - AUDITED VOUCHERS:**

**GENERAL FUND:** A motion to pay bills on audited s Abstract #7, claims #, totaling \$.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary F. Palmer -  
Trustee Teresa M. Fleming -  
Trustee Gregory L. Smith -  
Trustee Jack M. Brand -

**WATER FUND:** A motion to pay bills on audited Abstract #7, claims #, totaling \$.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary F. Palmer -  
Trustee Teresa M. Fleming -

Trustee Gregory L. Smith –  
Trustee Jack M. Brand –

**SEWER FUND:** A motion to pay bills on audited Abstract #7, claims #,  
totaling \$.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary F. Palmer -  
Trustee Teresa M. Fleming -  
Trustee Gregory L. Smith –  
Trustee Jack M. Brand –

**\*LIBRARY FUND:** *Village will submit bills on behalf of the Village Library on audited  
Abstract #7, totaling \$. No votes to be cast.*

**CODE ENFORCMENT UPDATE:**

**POLICE UPDATE:**

Steven C. Wood has presented to the village board to review the reports on the status of the activities within the Evans Mills/Black River Police Department for November 2021. Any questions or concerns?

**UPDATE FROM DPW SUPERINTENDENT:**

A motion to allow Dave Edwards to roll over any remaining vacation time into 2022.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –  
Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**REFUSE:**

Discuss Refuse rules and options for the future.

**RESIDENTS:**

**CLEANING SERVICES**

Request for quotes have gone out to Servpro & Northern New York Commercial Cleaning Services.

**UNPAID TAXES 2020:**

\$ 17,651.59 in unpaid taxes and penalties were delivered to the Jefferson County Treasurer for collection on November 20, 2021. We will receive a check/ACH payment in said amount by the Jefferson County Treasurer in April 2021.

Original Tax: \$16,344.04

Penalties: \$1,307.55

Total: \$17,651.59

**VILLAGE ELECTION – NOVEMBER 2021:**

- Teresa Fleming was elected as Trustee (two years) at the Village Election held on November 2021. Term of office to commence December 1, 2021. Term expires November 30, 2022. The oath of office was taken by Samantha J. Fleming on December 9<sup>th</sup>, 2021.
  
- Mary Palmer was elected as Trustee (two years) at the Village Election held on November 3, 2020. Term of office to commence December 1, 2020. Term expires November 30, 2022. The oath of office was taken by Samantha J. Fleming on December 9<sup>th</sup>, 2021.

\*Oath to be taken by new electees.

**VILLAGE ELECTION – NOVEMBER 2021:**

At the village election scheduled for November 2022, Two Trustees seats will be open. These seats are currently filled by Greg Smith (Trustee) and Jack Brand (Trustee).

**HOLIDAYS – JANUARY 1, 2022 – DECEMBER 31, 2022:**

1. NEW YEAR’S DAY – JANUARY 1ST
2. MARTIN LUTHER KING DAY – JANUARY 17TH
3. PRESIDENT’S DAY – MONDAY, FEBRUARY 21ST
4. MEMORIAL DAY – MAY 30TH
5. JUNETEENTH – JUNE 19<sup>TH</sup>
6. INDEPENDENCE DAY – JULY 4TH
7. LABOR DAY – SEPTEMBER 5TH
8. COLUMBUS DAY – OCTOBER 10TH
9. VETERAN’S DAY – NOVEMBER 11TH
10. THANKSGIVING DAY –NOVEMBER 24TH
11. CHRISTMAS EVE – DECEMBER 24TH
12. CHRISTMAS – DECEMBER 25TH

ONE FLOATING HOLIDAY - \*USED AT DISCRETION OF EMPLOYEE WITHIN ONE CALENDAR YEAR.

\* IF ANY HOLIDAY FALLS ON A THURSDAY, ALL EMPLOYEES WILL ALSO RECEIVE FRIDAY OFF AS PART OF THE HOLIDAY OBSERVANCE.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –  
Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**REFUSE/RECYCLING COLLECTION CANCELLATIONS FOR 2021:**

Due to Holiday observances, the Village will not collect Refuse on the following days for the year 2021.

THURSDAY – NOVEMBER 24<sup>TH</sup>, 2022

**APPOINTMENTS – DECEMBER 1, 2021 – NOVEMBER 30, 2022:**

A motion to approve the following appointments made from December 1, 2021, through November 30, 2022, by Mayor Robert E. Boucher.

1. Official Depository – Community Bank, NA
2. Official News Source – Village Website [www.villageofevansmills.com](http://www.villageofevansmills.com) & Watertown Daily Times
3. Village Attorney – Bond, Schoeneck & King, PLLC
4. Registrar of Vital Statistics – Samantha J. Fleming
5. Library Director – Margaret Hedden
6. Deputy Mayor – Gregory Smith
7. Records Management Officer (RMO) – Samantha J. Fleming
8. Code Enforcement Officer (CEO) – Jordan Bridge
9. Zoning Enforcement Officer (ZEO) – Jordan Bridge
10. Planning Board Clerk – Samantha J. Fleming
11. Zoning Board of Appeals Clerk – Samantha J. Fleming
12. Village Historian – Robert E. Boucher
13. Village Engineer – Fourth Coast Inc.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –  
Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**VILLAGE BOARD MEETINGS:**

A motion to hold regular monthly meetings of the Evans Mills Village Board for the period January 1, 2022 – December 31, 2022, on the second Thursday of each month at 6:00 pm. Location of 8706 Noble St, Evans Mills, NY.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –  
Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**PLANNING BOARD MEETINGS:**

A motion to hold planning board meetings on an as-need basis. To be placed on the agenda, information about any proposed project must be received by the Evans Mills Planning Board Chairman or Planning Board Clerk, meetings will then be scheduled accordingly.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –

Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**ZBA MEETINGS:**

A motion to hold planning board meetings on an as-need basis. To be placed on the agenda, information about any appeal must be received by the Evans Mills ZBA Chairman or ZBA Clerk, meetings will then be scheduled accordingly.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –  
Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**HEALTH INSURANCE COVERAGE EFFECTIVE JANUARY 1, 2021:**

A motion to make available to all eligible full-time employees working for the Village of Evans Mills; health insurance coverage for the period January 1, 2022 – December 31, 2022, through the Excellus BCBS, SimplyBlue Plus Bronze 4 HDHP \$7,000/\$14,000 (HRA Plan). The Village of Evans Mills will make available \$7,000 for a single and \$14,000 for a 2-person or family in a village-owned HRA checking account. The employee will be responsible for all out-of-network deductibles and balance billing. It is understood that any funds remaining in the HRA account at the end of the year remain the property of the Village of Evans Mills.

*Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary Palmer -  
Trustee Gregory L. Smith –  
Trustee Teresa M. Fleming –  
Trustee Jack Brand -

**EXCELLUS BCBS HEALTH INSURANCE PLAN – 2021 RENEWAL PREMIUMS:**

**ADJOURNMENT OF MEETING:**

A motion to adjourn the meeting at \_\_\_\_\_pm. *Votes cast were as follows:*

Mayor Robert E. Boucher -  
Trustee Mary F. Palmer -  
Trustee Teresa M. Fleming -  
Trustee Gregory L. Smith -  
Trustee Jack M. Brand -