

**MINUTES**  
**DECEMBER 8TH, 2022, AT 6:00 PM**  
**EVANS MILLS VILLAGE BOARD MEETING - ANNUAL MEETING**

## **Open Regular Meeting**

Robert Boucher – Mayor, Taylor Scheer – Clerk-Treasurer; Mary Palmer – Trustee: Greg Smith – Trustee; Dave Edwards – Superintendent; Steve Wood – Chief of Police; Allen Drake, County Legislator; Residents Alan Fleming, Jefferey Kirkby, Pat O'Donnell  
Pledge of Allegiance

## **Approval of Minutes, November 10<sup>th</sup>, 2022**

The minutes from the meeting that was held on November 10th, 2022, were reviewed by the Board Members. A motion to approve the minutes was drafted by Trustee Fleming and Seconded by Trustee Smith.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Monthly Audited Bills**

A motion was made by Trustee Fleming and Seconded by Trustee Palmer that Abstract #7, General, Water & Sewer, be paid from the accounts below.

**GENERAL FUND:** Abstract 7, vouchers 402-420 at \$ 30,181.37

**WATER FUND:** Abstract 7, vouchers 126-131 at \$2,196.97

**SEWER FUND:** Abstract 7, vouchers 84-87 at \$5,396.13

Vote: Ayes: 4 Nays: 0

***Motion Passed***

***LIBRARY FUND:** Village will submit bills on behalf of the Village Library on Abstract #7, totaling \$410.16. No votes are to be cast.*

## **Report from Allen Drake, Jefferson County Legislator**

Mr. Drake introduced a new legislator for our district, James Nabywaniec. Mr. Nabywaniec will be taking over our district once Mr. Drake retires. Mr. Drake mentioned that the Bridge Planning is going well, but the old Milk Plant has legal issues with its ownership. Judge McClusky said that

County owns it but must have board approval first. Once the county takes full ownership, it can move forward with deciding on what to do with it. Mr. Drake will be working on this issue in 2023. Mr. Drake stated that the county has a \$24M surplus.

## **Residential Attendance**

Alan Fleming expressed some concerns within the village. Ms. Scheer took notes on what to add to future newsletters, as Mr. Fleming had mentioned, like what the Village has accomplished in the past and what we are working on currently. Mr. Fleming also had questions for Mr. Edwards about the fire hydrant flushing; Mr. Edwards stated that we will be doing fire hydrant flushing every 6 months starting in Spring 2023.

Jeffery Kirkby apologized for his lawn on the property located on North Main Street. He mentioned that if anything happens in the future with the property, to call him directly, and he will fix the issue.

## **Report from Chief of Police, Steve Wood**

Please see attached report.

## **Holidays – January 1, 2023 – December 31, 2023**

A motion was made by Trustee Fleming and Seconded by Trustee Smith to approve federal holidays for the year 2023. List as Follows:

1. NEW YEAR'S DAY – JANUARY 1ST
2. MARTIN LUTHER KING DAY – JANUARY 17TH
3. PRESIDENT'S DAY – MONDAY, FEBRUARY 21ST
4. MEMORIAL DAY – MAY 30TH
5. JUNETEENTH – JUNE 19<sup>TH</sup>
6. INDEPENDENCE DAY – JULY 4TH
7. LABOR DAY – SEPTEMBER 5TH
8. COLUMBUS DAY – OCTOBER 10TH
9. VETERAN'S DAY – NOVEMBER 11TH
10. THANKSGIVING DAY – NOVEMBER 24TH
11. CHRISTMAS EVE – DECEMBER 24TH
12. CHRISTMAS – DECEMBER 25TH

One floating holiday - \*used at the employee's discretion within one calendar year.

\* if any holiday falls on a Thursday, all employees will receive Friday off as part of the holiday observance.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Vacation Rollover**

A motion was made by Trustee Palmer and Seconded by Trustee Fleming to allow Dave Edwards to roll over any remaining vacation time into 2023.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Report from Superintendent, Dave Edwards**

The pump station is moving along, and plans are to be submitted by May 2023; the lift station is being figured out with the state DOT. Mr. Edwards stated we need to get the Garage surveyed because a survey hasn't been done in a long time.

Sidewalks: Contact our Grant Writer to see if there are any sidewalk grants.

## **Village Election**

Greg Smith was elected as Trustee (two years) at the Village Election held on November 8, 2022. The term of office commences December 1, 2022. The term expires on November 30, 2024.

## **Village Rummage Dates**

A motion was made by Trustee Palmer and Seconded by Trustee Fleming to approve the Village Rummage Sale Dates for 2023 to be May 19<sup>th</sup> & 20<sup>th</sup>

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Village-Wide Spring Clean Up**

A motion was made by Trustee Palmer and seconded by Trustee Fleming to approve the Village Wide Clean up on Monday, June 5<sup>th</sup>, 2023, costing \$35.00 per household. Items are to be by the curb by 8 AM – NO EXCEPTIONS

Signs for clean-up & yard sales: We can purchase 8-yard signs around the Village so more residents can sign up. For eight signs, it would be \$160.00 at KDM Customs. We could put the Rummage sale on one side and then the clean-up on the other.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Appointments – December 1, 2022 – November 30, 2023**

A motion to approve the following appointments was made from December 1, 2022, through November 30, 2023, by Mayor Robert E. Boucher.

1. Official Depository – Community Bank, NA
2. Official News Source – Village Website [www.villageofevansmills.com](http://www.villageofevansmills.com) & Watertown Daily Times
3. Village Attorney – Bond, Schoeneck & King, PLLC
4. Deputy Mayor – Gregory Smith
5. Records Management Officer (RMO) – Taylor Scheer
6. Code Enforcement Officer (CEO) – Jordan Bridge
7. Zoning Enforcement Officer (ZEO) – Jordan Bridge
8. Planning Board Clerk – Taylor Scheer
9. Zoning Board of Appeals Clerk – Taylor Scheer
10. Village Historian – Robert E. Boucher
11. Village Engineer – Fourth Coast Inc.

A motion was made by Trustee Fleming and seconded by Trustee Palmer to approve the Village Appointments for December 1, 2022 – November 30, 2023.

Vote: Ayes: 3 Nays: 1

***Motion Passed***

## **Village Board Meetings**

A motion was made by Trustee Smith and seconded by Trustee Fleming to hold regular monthly meetings of the Evans Mills Village Board for January 1, 2023 – December 31, 2023, on the second Thursday of each month at 6:00 pm. Location of 8706 Noble St, Evans Mills, NY.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Planning Board Meetings**

A motion was made by Trustee Palmer and seconded by Trustee Smith to hold planning board meetings quarterly and on an as-needed basis. To be placed on the agenda, information about any proposed project must be received by the Evans Mills Planning Board Chairman or Planning Board Clerk; meetings will then be scheduled.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## ZBA Meetings

A motion was made by Trustee Palmer and seconded by Trustee Smith to hold planning board meetings on an as-need basis. To be placed on the agenda, information about any appeal must be received by the Evans Mills ZBA Chairman or ZBA Clerk; meetings will then be scheduled accordingly.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## Health Insurance Coverage Effective January 1, 2023

A motion was made by Trustee Fleming and seconded by Trustee Palmer to make available to all eligible full-time employees working for the Village of Evans Mills; health insurance coverage for January 1, 2023 – December 31, 2023, through the Excellus BCBS, SimplyBlue Plus Bronze 4 HDHP \$7,500/\$15,000 (HRA Plan).

The Village of Evans Mills partly pays group benefits, and the remainder is paid by employees (15%) through paycheck deductions. The employee will be responsible for all out-of-network deductibles and balance billing. It is understood that any funds remaining in the HRA account



Quote Effective: 01/01/2023 - 03/31/2023

Version Updated: 09/11/2022

Print Package: HIOS ID (Enrollment Code)	78124NY1000169-00 (TQQV)
Plan Name:	SimplyBlue Plus Bronze 4
Rating Region:	Utica
Rate	
For the Benefits described in the Agreement, the Plan will charge and Group will pay the following premium rates:	
Single	\$582.23
Subscriber & Spouse	\$1,164.45
Subscriber & Child(ren)	\$989.78
Family	\$1,659.34
Dependent Coverage To Age 26, Pediatric Dental Coverage Yes, Domestic Partner Coverage Yes, Family Planning Coverage Yes	
Rates quoted herein are subject to change due to our implementation of the provisions of the Federal Patient Protection and Affordable Care Act.	
The Sales Representative providing this quote is a New York State licensed insurance producer employed by Excellus Health Plan. The individual represents Excellus Health Plan in this transaction and will be compensated by Excellus Health Plan in part based on this sale. The amount of compensation is based on a number of factors, including the contract selected and the volume of sales. You may request information about the expected compensation from your Sales Representative.	
*The NYS Department of Financial Services has approved our rate filing for quarterly community rates. All Rates will be considered to be on a 12 month period from the effective date of coverage unless otherwise instructed by Excellus Health Plan. The above rates are effective for the Initial Term of the Agreement. Rates for any Renewal Term will be provided to Group in a rate renewal notice.	
Please complete this section if you have selected a plan that does not include pediatric dental coverage.	
A.) Have you obtained dental coverage, not offered by Excellus BCBS, that provides essential pediatric dental benefits through a NY State of Health certified dental plan? Yes <input type="checkbox"/> No <input type="checkbox"/>	
B.) If you answered 'yes', please provide the name of the company issuing the essential pediatric dental coverage. _____ If you change this dental coverage at any time, you must notify Excellus BCBS to confirm continued coverage of essential pediatric benefits. If you answered 'no' please be aware the ACA requires essential pediatric dental coverage.	

at the end of the year stay at the Village of Evans Mills property.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

2022 RATES:

Single: \$540.43  
Subscriber & Spouse: \$1,080.84  
Subscriber & Child(ren): \$918.71  
Family: \$1,540.21

2023 RATES:

Single: \$582.23  
Subscriber & Spouse: \$1,164.45  
Subscriber & Child(ren): \$989.78  
Family: \$1,659.34

Single: \$41.80 more  
Subscriber & Spouse: \$83.61 More  
Subscriber & Child(ren): \$71.07 More  
Family: \$119.13 More

## **Chimera Integrations**

A motion was made by Trustee Fleming and seconded by Trustee Palmer to approve the purchase of a new camera system for the Village Office due to the camera above the stairwell no longer working. The cost is \$5,915.00. It will come out of A1620.2(Municipal Building Equipment) & A1325.2 (Treasurer Equipment), \$2957.00 each.

Vote: Ayes: 4 Nays: 0  
***Motion Passed***

## **Executive Session**

A motion was made by Trustee Smith and seconded by Trustee Fleming to go into an executive session.

Vote: Ayes: 4 Nays: 0  
***Motion Passed***

A motion was made by Trustee Smith and seconded by Trustee Fleming to close the executive session.

Vote: Ayes: 4 Nays: 0  
***Motion Passed***

A motion was made by Trustee Smith and seconded by Trustee Palmer to reopen the regular meeting.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

## **Adjournment Of Meeting**

A motion was made by Trustee Fleming and seconded by Trustee Smith to adjourn the meeting at 8:30 PM.

Vote: Ayes: 4 Nays: 0

***Motion Passed***

Submitted by:  
Taylor Scheer  
Clerk-Treasurer